

WORLD FELLOWSHIP CENTER

P.O. Box 2280
Conway NH, 03818
www.worldfellowship.org

Buildings and Grounds Crew

About the Organization:

WFC is an intergenerational, educational, rustic retreat center in a camp-like environment that promotes peace and focuses on social justice programming. It is set in the spectacular natural beauty of New Hampshire's White Mountains. Since 1941, World Fellowship has been a hub of progressive activity in the Northeast and a space for brave and challenging conversations; a multigenerational vacation destination that offers regeneration of mind, body, and spirit beside a pristine woodland lake in the shadow of Mount Chocorua.

Mission and Vision

World Fellowship Center promotes social justice and connections between people, communities, and nature through education, recreation, and creative expression. We envision a world where people are deeply rooted in their shared humanity and the pursuit of justice.

World Fellowship Center is an equal opportunity employer - we encourage and celebrate diversity in all forms and are committed to holding a healthy, brave, collaborative space for staff and community.

Position Summary:

Works under the facilities manager to ensure basic upkeep of all WFC buildings and grounds. Includes daily and seasonal maintenance as well as the accommodation of daily guest needs as they pertain to the facilities department.

Key Responsibilities:

- Assist in basic upkeep of buildings and grounds including maintenance of equipment, paths, recreational areas, and trails
- Support care and tracking of tools and supplies, and a clean/safe working environment in all workshop spaces.
- Perform basic maintenance, construction, repair, renovation, and special projects as assigned
- Support in maintaining organizational vehicles.
- Coordinate with contractors and ensure safety procedures are followed as assigned
- Assist with opening and shutting down of all seasonal operations
- Attend and participate in weekly staff meeting
- Additional duties as assigned

Qualifications:

- Service-oriented mindset regarding communication with visitors
- General familiarity with tools and equipment related to building maintenance
- Regularly move across campus, indoors and outdoors
- Frequently ascend and descend stairs
- Lift and carry up to 50 pounds. Carry up to 50 pounds while ascending stairs.
- Walk, stand and sit for extended periods of time
- Work outdoors for extended periods of time
- Have current driver license and be able to operate WFC vehicles
- Have a current COVID-19 vaccine

Desired Skill and Qualities:

- Contracting experience
- Carpentry, plumbing, forestry skills
- Groundskeeping experience

Compensation:

\$15-\$16 hourly, depending upon experience. Compensation includes room and board. 2022 is an exciting year for WFC with a new Executive Director and leadership team. We hope to have a team that is as committed to the social justice mission of the organization as we are.

Application Instructions:

[Please fill out this google form.](#) If you have any questions or difficulties with the form, please contact [hiring@worldfellowship.org](mailto: hiring@worldfellowship.org).