

WORLD FELLOWSHIP CENTER

P.O. Box 2280

Conway NH, 03818

www.worldfellowship.org

Position: Buildings and Grounds Crew

About The Organization:

World Fellowship Center (WFC) is an intergenerational, educational, rustic retreat center in a camp-like environment that promotes peace and focuses on social justice programming. It is set in the spectacular natural beauty of New Hampshire's White Mountains. Since 1941, WFC has been a hub of progressive activity in the Northeast and a space for brave and challenging conversations; a multigenerational vacation destination that offers regeneration of mind, body, and spirit beside a pristine woodland lake in the shadow of Mount Chocorua.

Mission and Vision

WFC promotes social justice and connections between people, communities, and nature through education, recreation, and creative expression. We envision a world where people are deeply rooted in their shared humanity and the pursuit of justice.

WFC is an equal opportunity employer - we encourage and celebrate diversity in all forms and are committed to holding a healthy, brave, collaborative space for staff and community.

Position Summary:

B&G crew members work with the B&G Manager and B&G Assistant to ensure basic upkeep of all WFC buildings and grounds. Includes daily and seasonal maintenance as well as the accommodation of daily guest needs related to WFC facilities.

The contract is from early/mid June - mid September. Priority is given to candidates who will be available for that entire window.

Key Responsibilities:

- Assist in basic upkeep of buildings and grounds including maintenance of equipment, paths, recreational areas, and trails
- Support care and tracking of tools and supplies, and a clean/safe working environment in all workshop spaces.
- Perform basic maintenance, construction, repair, renovation, landscaping, and special projects as assigned
- Support maintaining WFC vehicles.
- Coordinate with contractors and ensure safety procedures are followed.
- Assist with opening and shutting down all seasonal operations.
- Additional duties as assigned.

Qualifications:

- General familiarity with tools and equipment related to building and grounds maintenance
- Carpentry, plumbing, landscaping, contracting experience is preferred
- Valid driver's license with ability to operate WFC vehicles
- Alignment with WFC's mission and vision and a desire to work on a team striving for a more just world
- Strong communication and collaboration skills
- Hospitality mindset, comfortable involving volunteers in the work
- Time management skills and a desire for efficiency & problem-solving
- Ability to receive and provide constructive feedback
- Ability to move across campus, indoors and outdoors, multiple times per day including frequent stair use and extended periods of walking, standing, and sitting
- Lift and carry up to 50 pounds (Carry up to 50 pounds while ascending stairs)
- Up to date with current COVID-19 vaccine recommendations
- Promote a customer-service & team attitude towards guests, volunteers, and staff

Compensation:

\$15 - \$16 hourly, depending upon experience. Room and board provided.