

WORLD FELLOWSHIP CENTER

P.O. Box 2280

Conway NH, 03818

www.worldfellowship.org

Position: Housekeeping and Hospitality Crew

About The Organization:

World Fellowship Center (WFC) is an intergenerational, educational, rustic retreat center in a camp-like environment that promotes peace and focuses on social justice programming. It is set in the spectacular natural beauty of New Hampshire's White Mountains. Since 1941, WFC has been a hub of progressive activity in the Northeast and a space for brave and challenging conversations; a multigenerational vacation destination that offers regeneration of mind, body, and spirit beside a pristine woodland lake in the shadow of Mount Chocorua.

Mission and Vision

WFC promotes social justice and connections between people, communities, and nature through education, recreation, and creative expression. We envision a world where people are deeply rooted in their shared humanity and the pursuit of justice.

WFC is an equal opportunity employer - we encourage and celebrate diversity in all forms and are committed to holding a healthy, brave, collaborative space for staff and community.

Position Summary:

The Housekeeping and Hospitality crew are responsible for overseeing and supporting the upkeep and cleanliness of World Fellowship's visitor spaces, including individual rooms, restrooms, showers, and common areas.

The Housekeeping and Hospitality crew contract is from mid/late June - early/mid September. Priority is given to candidates who will be available for that entire window

Key Responsibilities:

- Receive and complete daily assignments
- Clean and maintain visitor rooms including making beds, changing sheets, sweeping, mopping, dusting, vacuuming, and other general cleaning
- Clean and maintain all restrooms and showers
- Clean and maintain all common spaces
- Maintain standards of cleaning as set forth by management
- Changeover rooms between visitors in a timely and efficient manner
- Laundry room duties as assigned
- Additional duties as assigned.

Qualifications:

- An eye for cleanliness and a desire to create comfortable spaces for all visitors

- Openness with a focus on maintaining a friendly and courteous attitude while working in a customer service capacity
- Willingness to work as part of a small housekeeping team to ensure compliance with all WFC housekeeping and covid safety standards
- Interest in living and working in a rustic camp setting with an emphasis on community
- Alignment with WFC's mission and vision and a desire to work on a team striving for a more just world
- Hospitality mindset, comfortable involving volunteers in the work
- Strong communication and collaboration skills
- Time management skills and a desire for efficiency & problem-solving
- Ability to receive and provide constructive feedback
- Ability to move across campus, indoors and outdoors, multiple times per day including frequent stair use
- Lift and carry up to 25 pounds (even while ascending stairs)
- Up to date with current COVID-19 vaccine recommendations
- Promote a customer-service & team attitude towards guests, volunteers, and staff

Compensation:

\$15-\$16 hourly, depending upon experience. Room and board provided.